

**Seacoast Charter School  
Board of Trustees Meeting Minutes  
Thursday, August 13th, 2020**

Members Present: Gretchen Carlson, Josh Roberge, Brianna Moynihan-Sienkiewicz, Theresa Lorvig, Mary Dellea, Kasey Bilodeau, Dan Bromberg, Jessica Foster, Dennis McCann, Meghan Samson, Jess Pine

Not Present: Chad Roberge

Call to Order: 6:08

Minutes and Correspondence

Josh makes a motion to accept the minutes from July 30th 2020.

Dan seconds

Roll Call:

Gretchen: yes

Josh: yes

Brianna: yes

Theresa: yes

Mary: yes

Kasey: yes

Dan: yes

Jessica Foster: yes

Meghan: yes

Dennis: yes

No Public Comment

No Correspondence

HOS Report

**Reopening Update:** We are moving forward with our reopening plan and working on scheduling and logistics to implement our plan. Overall, families have been positive about our plan. We currently have 288 students registered. 73 students have chosen remote learning and 217 have chosen our hybrid model. 12 students have chosen to leave SCS. We are still working on filling our empty spots and hope to have full enrollment at 300.

**Policy review:** Health and Safety (See Document)

**Supporting Documents:** Waiver and remote teacher contract

Discussion regarding staff children and special ed students doing a 4 day week

Discussion regarding the potential difficulty of acquiring a doctor's note

Discussion regarding 72 hour self quarantine

Discussion regarding the waiver

Discussion regarding who has the discretion to send a student home for health and safety issues. HOS ultimately has the discretion.

Discussion regarding the remote learning teacher document and the idea that it may not be necessary

Will take board concerns and questions back to taskforce

SCS Development Report

Activity July 7 - August 7, 2020

**Annual Fund** Cash (10/1-6/30/20) \$56,241.64 (accrued \$59,165.52 ) Monthly donors (ongoing) \$1,579.62 (July - September)\* Total raised **\$57,821.26** (pending pledge following through)

Finance Projection Update

After School care and enrichment will not be offered and this will affect the budget.

Finance applicant has agreed to offer consulting services.  
Discussion regarding GAP funding due to loss of income

### Facilities Report

**Emergency Operations Plan:** Has been updated. This is SCS's plan in the event of an emergency. This document follows the FEMA guidelines and has been reviewed and accepted 3 previous years- by the board, the state and Dover Emergency Management Team.

**COVID-19 Cleaning and Ventilation Guidelines:** See document. This document outlines how SCS will approach cleaning and disinfection of our spaces as well as the guidelines we will follow for the ventilation system.  
SCS has been awarded an \$8,000 security upgrade grant

Dennis moves to adopt the Emergency Operations Plan as presented

Josh seconds

Roll Call:

Gretchen: yes

Josh: yes

Brianna: yes

Theresa: yes

Mary: yes

Kasey: yes

Dan: yes

Jessica Foster: yes

Meghan: yes

Dennis: yes

### Governance

Dennis moves to renominate Josh Roberge to the board as a parent member

Dan seconds

Roll Call:

Gretchen: yes

Josh: abstain

Brianna: yes

Theresa: yes

Mary: yes

Kasey: yes

Dan: yes

Jessica Foster: yes

Meghan: yes

Dennis: yes

### Action Items

Policies taken back to task force

Share DOE guidance

Board re-reviewing Capital improvement plan

### Next Meeting

Tuesday, September 15th, 2020 6:00PM

