

**Seacoast Charter School**  
**Board of Trustees Meeting Minutes**  
**Tuesday September 10th, 2019**

Members Present: Jessica Pine, Peter Sweet, Theresa Lorvig, Brianna Moynihan, Gretchen Carlson, Chris Kline

Note: Quorum not present. No votes taken

Call to Order: 6:00

Minutes and Correspondence

Due to lack of quorum no vote to accept minutes

Chris moves to go into non public per RSA **91-A:3 c** at 6:05 Brianna seconds the motion.

No action was taken. Return to public at 6:18.

Chair Report

Discussion about creating a voting position on the board for the Facilities Director and Historian. Will bring to a vote during October meeting.

Board retreat scheduled for Sunday September 29 9-12. Location to be determined.

HOS Report

*See attached report*

Facilities Report

2 new HVAC units have been installed.

Fire panel inspection completed and there is some additional minor work before sign-off. Work is being scheduled

Volunteers from LTC came for United Way Day of Caring.

Financial Report

Audit is complete the report will be available in 2 weeks. The Auditor will present to the Board in the October meeting.

Next Steps

Governance Committee meet prior to the next Board meeting

Board members reach out to prospective members

Next Meeting

Tuesday, October 15, 2019 6:00 PM

Adjourned 6:35