



EARLY DISMISSAL

Department of Education policy and state law states that the school is the official guardian during the school day. We realize that sometimes it is not possible to make doctor appointments, etc., at the end of the school day.

If you cannot avoid dismissing your child early in the day, please be sure to send a note to the teacher. The office will not interrupt the classroom to dismiss your child until you arrive.

- Please sign the Early Dismissal Log at the office.
- Please be sure to have your license available when dismissing early. This procedure is required for your child's safety.
- If someone else is dismissing your child, please indicate the name of the person responsible for dismissing your child. They must have picture identification available when they arrive.

Regular Dismissal

If you do not plan to pick up your child from school, and you're having someone else pick them up, please **SEND A NOTE**. We do not rely on your child for pick up expectations for the end of the day.

- Contact the office if you have an emergency or change of plans for dismissal. *This will ensure that your child gets to where they need to go after school.*
- Dismissal is at 3:00p.m. The office will not call the classroom to dismiss early, except under special circumstances; such as a doctor's appointment.

NO SCHOOL ANNOUNCEMENTS

The HOS will make the decision to either cancel school or institute a 2 hour delay in case of extreme weather conditions. The HOS will send out an email using the 'parent list.' He also informs broadcasting media to make the public aware of a change in the official school day. If you do not agree with his decision, you may use your discretion to keep your child home (*be sure to leave a message at the office, if you keep your child home*). We ask that you watch the following media for school closing or delay:

- **TV stations:** WMUR, Channel 9
- Delays will always be 2 hours. **Early Drop off is 10:00 a.m.—school is closed until this time. School will begin at 10:30 a.m. The late bell is at 10:35 a.m.**

Weather Conditions

Students should come prepared we will play outdoors when:

- Temperatures are 20° or above with consideration given to wind chill factor
- Light precipitation (e.g., snow flurries, drizzle)
- Snow on the ground, depending upon how different play areas are affected

Playground/Field Conditions

Students will be permitted to use playground fields and asphalt play areas when conditions are suitable for safe play. Safety considerations include:

- Fields that are not muddy or icy and asphalt play areas that are not icy
- Snow that is not deep enough to inhibit students walking/running

It is important that all children be able to participate in outdoor recess. Appropriate clothing for outdoor play is essential. Be certain that children come to school with warm jackets, hats and gloves in cold weather and boots and snow pants when there is snow on the ground.

Illness or Injury

If a student needs to stay indoors during recess due to an illness or injury, a doctor's note is required.