

Seacoast Charter School Board of Trustees Meeting

at the Seacoast Charter School

Monday, May 12

7:00 PM

Judy's Art Room

Board members in attendance: Stacey Eaton, Marc Wood, Rhett Walton, Kelly Arp, Jacki Rice, Jocalyn Beaton, Kara Maslowski, Toni Perra.

Meeting called to order at 7:06 PM.

Motion to approve minutes. Rhett moves that we approve 3 sets of minutes. March 4th, 10th, and April 14th. All in favor. Minutes approved.

Motion to approve minutes from April 28th. Rhett moves that we approve minutes. Marc seconds. All in favor. Minutes approved.

Correspondence Report: One letter - Vivianna Santos.

Chair Report: Amy Hill has resigned.

HOS Hiring Report: The Head of School committee is nominating Peter Durso. They have interviewed him twice as a committee. The committee unanimously nominates Peter for the head of school position. Peter introduces himself and talks a little bit about his experience as an administrator and how much he loves our school. The board members begin to ask Peter questions.

Rhett motions to go into non-public session. All in favor.

8:45 PM - We're back. The board has discussed Peter, and they'd like him to be the head of school, pending a cleared background check! The voting was unanimous. Rhett will write a letter to parents introducing Peter.

Rhett will move to make the non-public minutes, public. Marc seconded. All in favor.

Maria - ask her what she needs.

Stacey discusses which items on the agenda that the board should forego this meeting, and save them for the next meeting, as it's getting late - close to 9 PM.

Kelly motions that they have a meeting Tuesday, May 27th at 7 PM to discuss the items they cannot get to tonight. Jacki seconds. All in favor.

HOS Report:

Current Census: 252 (K/31, 1st-8th/221)

- Administrative:
 - Acceptances for lottery spots for the 2014-15 school year are still happening as we move down the waitlists to fill the openings. Getting close to filled in some classes. Need 4th grade candidates
 - We as a staff have been working hard to plan not only for the immediate constraints of space for the grades for next year, while accounting for the steps to move towards our planned future structure.
 - We have potentially two teacher openings for the 2014-15 school year, one in elementary and one in middle school, Contracts were due today.
 - Once the budget is approved (looking at June will look at offering the other contracts to all the Assistants-both classroom and administrative, as well as the rest of the personnel.
 - I have been looking at potential software for our school. I think it is becoming a necessity for the organization and centralizing of information records.
 - Rediker Software is the company,
 - Proposal is for two years, and looking at the 'ideal' package.
 - would get rid of Blackboard Connect (Alert Now) and other small fees for current situations
 - Training is biggest cost of proposal
 - may be able to share training costs with other charter schools
 - National Charter school week was May 5th-9th.
 - We had a visit from Senator Jim Rubens on Friday
 - Charter Renewal will be in mid to late May.
 - Still waiting on exactly what that means for us, but our 'Accountability Report' from last year was our application.
- Student News
 - Science NECAPs are this week
 - The staff from Merrowvista are coming to do a follow up team building here with the Middle School this Thursday
 - The bookfair is off to a great start

- We had an Author visit-Paul Durham (Caterina, 4th grade and Charlotte, Kindergarten) wrote a series called The Luck Uglies which launched on Tuesday, April 29th.

Nominations/Elections for Executive Committee: Chair, Vice Chair, Treasurer, Secretary.

Jacki nominates Marc as treasurer. Seconded. All in favor.

Rhett is nominated as Chairman of the Board. Seconded. All in favor.

Stacey is nominated as Vice chair by Rhett. All in favor.

Kelly nominates Toni Perra as secretary. All in favor.

Kara thinks she would fit best as chair of the facilities committee. Marc is the chair of finance committee. Toni is the chair of the governance committee.

Finance Committee Report: Fiscal year forecast is over budget by 13 percent. Major drivers: payroll, health insurance, legal fees, charter association fees. Some variance is self funded. ie: Kindergarten, after school program, field trips, school lunch program. Fiscal year cash flow is running at \$16,500 surplus. We're managing our expenses well. Annual appeal resulted in only 35 percent of our targeted forecast. We targeted \$75,000 and only received \$26,000. Approximately 60 percent of our families did not participate. They did not donate a single dollar. We will finish fiscal 2013/2014 better than we did last year. We'll go in with a healthier balance sheet for next year. We'll increase the support staff. We're confident that we can do that with the 2014/2015 budget. They'll have the budget ready for the June meeting.

Public Comment:

Gordon would like to thank Peter for coming aboard. He's excited to have him. A huge thank you to Kristin. And he's very happy to hear about people volunteering for committees on the board, given their time restraints.

Becky York would like to request that committee meetings be sent through Kylee so that she can send meetings out to everyone. She does not have time to come to the front door.

Paul would like the board to think about adding some more teacher spots when reviewing the make up of the board because they're the ones who ultimately run the school.

Summary and action items: Agenda items for the next meeting, and Rhett signing contracts.

Jacki moves that we adjourn, seconded. All in favor. Meeting is adjourned at 9:30 PM.