

SCS Board of Trustees | Meeting Minutes
Tuesday, August 10, 2021
6:00 PM
171 Watson Road, Dover NH: Meeting conducted over Zoom

Members Present:

Briana Moynihan-Sienkiewicz, Parent Member, Treasurer
Josh Roberge, Parent Member, Vice Chair
Jessica Foster, Parent Member, Secretary
Jessica Pine, Head of School, Ex Officio
Mary Dellea, Teacher Member
Theresa Lorvig, Facilities Director
Chad Roberge, Parent Member
Meghan Samson, Community Member

6:08 Call to Order

- **Motion: Josh motioned to approve minutes from 7.13.21**
 - Seconded by: Chad R
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Yes

6:09 Public Comment and Correspondence

- Josh read correspondence submitted by two parents. Both letters are attached in the Appendix to these minutes.

6:14 Head of School Report

- Staffing Updates
 - Two resignations
 - Shannon Keyes
 - Renee Poisson
- **Motion: Mary D moved to accept (with regret) the resignation of Renee Poisson**
 - Seconded by Chad R
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes

- Chad Roberge, Yes
 - Meghan Samson, Yes
- **Motion: Meghan moved to accept (with regret) the resignation of Shannon Keyes.**
 - Seconded by Brianna
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Yes
- ESSER funding
 - Most of ESSR1 funds from last year have been spent
 - Hoping to cover the HVAC work with the ESSR2 funds, but we will find other ways to spend the grant if needed
- Accountability / Annual Progress report
 - SAS scores reflected challenges related to students testing remotely.
- 5 Year Charter Renewal went very well. The report was very positive.
 - Overall findings: Seacoast Charter School has met the requirements for:
 1. Progress toward Meeting their Mission;
 2. Responsible Use of Public Funds;
 3. Indicators of School Sustainability;
 4. Promoting Student Attainment of Expected Knowledge and Skills.
 - Additional Finding: we need to post financials to the SCS website.
 - The Evaluation Committee found that Seacoast Charter School is recommended to the Commissioner of Education and the New Hampshire State Board of Education for a Charter Renewal.
- Highlights of Finance Report
 - Summer Camp earned about \$13K, which we were happy with
 - Special Ed salaries are higher than normal but will be offset with grant funding
 - Office Salaries are favorable to plan due to Sheila leaving

Reopening Plan: (Jess Pine)

- Dover voted last night for elementary and middle school students to have required mask wearing
- Our plan was written before the Delta variant emerged as a serious issue
- Proposal: Require masks for any person entering the SCS building, regardless of vaccination status.
- **Motion: Jessica Foster motioned to accept the reopening plan**
 - Seconded by: Theresa
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes

- Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Yes
- **Motion: Brianna motioned to amend the reopening plan to include the mask mandate for all persons who enter the SCS building. Exceptions may be made by the Head of School on a case-by-case basis.**
 - Seconded by: Josh
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Yes

6:41 Facilities Report (Theresa)

- New HVAC unit has been delivered and will be installed ahead of schedule.
- New windows will not be installed before school starts, but that process will not be disruptive to instruction.
- “Blip” with electric bill due to a door being left open during Summer camp, which caused a large portion of the building to be unnecessarily air conditioned. Expect to gain back extra cost with efficiencies later in the year.
- Brianna: Do we spray for mosquitos and ticks? Current concern due to recent rain
 - Theresa: we do have a tick control plan and can talk about mosquitos if it stays damp.

6:44 Board Nominations

- **Motion: Theresa nominated Meghan Sampson for another term**
 - Seconded by: Mary
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Abstained
- **Motion: Theresa nominated Gretchen Stuppy for another term**
 - Seconded by: Mary
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes

- Chad Roberge, Yes
 - Meghan Samson, Yes
- **Motion: Theresa nominated Chad Roberge for another term**
 - Seconded by: Mary
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Abstained
 - Meghan Samson, Yes
- **Motion: Theresa nominated Brianna S for another term**
 - Seconded by: Mary
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Abstained
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Yes
- **Motion: Theresa nominated Jessica Foster for another term**
 - Seconded by: Mary
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Abstained
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Yes
- **Motion: Theresa nominated Dennis for another term as a Community Member**
 - Seconded by: Mary
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Yes
- **Motion: Theresa nominated Gretchen Stuppy as Board Chair for another term**
 - Seconded by: Mary
 - Roll Call:

- Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Yes
- **Motion: Theresa nominated Josh R for another term as Vice Chair**
 - Seconded by: Mary
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Abstained
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Yes
- **Motion: Theresa nominated Brianna S for another term as Treasurer**
 - Seconded by: Mary
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Abstained
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Yes
- **Motion: Theresa nominated Jessica Foster for another term as Secretary**
 - Seconded by: Mary
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Abstained
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Yes

6:52 Moving to Non-Public Session

- **Motion: Brianna moved to go to Non-Public Session according to RSA 91-A:3 II – C**
 - (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

- Seconded by: Chad
- Roll Call: **All yes (manual roll call)**

Return to Public Session

7:47 Resume Public Session

- Action taken in non-public
 - Josh and Jess Pine will meet with the family who submitted correspondence to the Board
 - Minutes from non-public session will be sealed for 90 calendar days

7:49 Enrollment Policy Discussion

- Josh reviewed proposed changes to the Enrollment Policy
- New Policy attached in the appendix
- Motion: Brianne motioned to accept the revised Enrollment Policy as amended
 - Seconded by: Chad
 - Roll Call:
 - Briana Moynihan-Sienkiewicz, Yes
 - Josh Roberge, Yes
 - Jessica Foster, Yes
 - Mary Dellea, Yes
 - Theresa Lorvig, Yes
 - Chad Roberge, Yes
 - Meghan Samson, Yes

Action Items

- Incorporate proposed changes to Enrollment Policy and distribute to BOT
- Jess to set up meeting with Josh and the family who submitted feedback regarding the Enrollment Policy.
- Next BOT Meeting is September 14, 2021

8:03 Meeting Adjourned.

(see following page for Appendix)

APPENDIX

Correspondence Submitted to the Board of Trustees

From: Stephen Shellenbean <stephen@autumntree.net>

Date: August 3, 2021 at 1:10:28 PM EDT

To: joshroberge@seacoastcharterschool.org

Subject: SCS Reopening Plan

I'm just writing to share my support for this thorough and science based plan. I hope you don't get much pushback on the masking policy, especially if it is made universal due to the updated CDC guidelines. We certainly appreciate you doing all you can to protect our child until a vaccine is available for his age range.

Thank you,

Stephen Shellenbean

From: annie malouin <anniedex@gmail.com>

Date: August 10, 2021 at 2:42:57 PM EDT

To: joshroberge@seacoastcharterschool.org

Cc: Jessica Pine <jessicapine@seacoastcharterschool.org>, Jay Malouin <jmalouin@communitypartnersnh.org>

Subject: Reopening plan

Hello,

My name is Annie Malouin, I am the parent of a student who will be entering the 2nd grade this fall at SCS. My husband and I received and reviewed the reopening plan that was sent last week and the following are areas that we felt raised questions and/or concerns.

Masks

The reopening plan indicates that masks will be optional for 7/8 students and adults at SCS (however later in the plan it is stated that masks will be a requirement for indoor events). This is very concerning, as it does not follow the CDC's current guidelines, which not only indicate that masks should be worn by everyone indoors regardless of vaccination status, but also specify that N95/KN95 masks are now necessary due to the delta variant. It seems that a mask mandate for anyone inside the school will be needed in order to keep everyone safe.

Classroom Social Distancing

The reopening plan indicates that the classrooms are able to accommodate the current distancing recommendation of 3 feet, however are they able to support distancing of 6 feet when/if the CDC guidelines change?

Large Group Gatherings

The reopening plan indicates that all attendees of indoor events must wear masks due to the likely variety of ages in attendance. If this is the case, why are teachers/staff and older students not being required to wear masks regularly? Due to the layout of the school it seems impossible that there would be no contact with children of varying ages on a day-to-day basis.

Visitors

The reopening plan indicates that visitors who are not vaccinated will be asked to wear a mask when in the building. How will this be confirmed? Will visitors be required to show proof of vaccination? Again, it seems more reasonable and efficient for everyone to be required to wear masks in the building, with no exceptions.

Home Screening Procedure

The reopening plan indicates that there will be a home screening procedure, which raises several concerns. With the delta variant, there are additional/different symptoms (this may also continue to change if there are other variants). Additionally, this proposed method relies on the same parents who send their children to school with a cold, to be reporting honestly. Is there a roadblock to having screening done at drop off?

Reporting and Communicating Exposure and Positive Cases of COVID19

The reopening plan indicates that if a student or staff member is exposed to COVID19 they will be asked to self-quarantine unless fully vaccinated. This is concerning, as even those who have been vaccinated are still able to carry, spread and become sick with COVID19.

COVID Related Challenges to Monitor

One of the items listed in this section indicates that because there is no way to verify vaccination status, truthfulness of reporting will be a challenge. Why is there no way to verify? As parents we are required to provide proof of the annual physical and vaccination record to the school, why wouldn't SCS also require proof of vaccination for all visitors, staff and students (who are able to be vaccinated)?

Lastly, we are curious as to whether SCS has elected to require that all staff and teachers be vaccinated?

I am aware that many of the items I have listed and raised questions/concerns about overlap, however I have listed them as they were presented in the reopening plan.

We appreciate all of the efforts being made by SCS to ensure the continued safety and wellness of our children. This has been an unprecedented time and the impact has been unimaginable, we have spent the last 18 months working and learning remotely and take this all very seriously. We are happy to provide further feedback if needed.

Thank you,

Annie & Jay Malouin