

DRAFT

SCS Board of Trustees | Meeting Minutes
Tuesday, January 10, 2023
6:00 PM
171 Watson Road, Dover NH

Members Present (Bold):

Josh Roberge, Parent Member, Chair
Gretchen Carlson, Parent Member, Vice-Chair
Jessica Pine, Head of School, Ex Officio
Chad Roberge, Parent Member, Treasurer
Maegan Adams, Teacher Member
Kayla Hoffman, Teacher Member, Secretary
Theresa Staychow, Facilities Director
Dennis McCann, Community Member
Peter Sweet, Community Member
Kathy Goodell, Parent Member
Heather Ward, Parent Member

6:07 PM Call to Order

- **Public Comment/Correspondence:**
 - None

- **Motion: Peter moved to accept the public minutes from the December meeting.**
 - Seconded by Kathy
 - Josh Roberge: Yes
 - Gretchen Carlson: Yes
 - Kayla Hoffman: Yes
 - Maegan Adams: Yes
 - Peter Sweet : Yes
 - Theresa Stachow: Yes
 - Kathy Goodell: Yes

6:08 PM Chair Report - Josh Roberge

- Right to know
 - Information will be shared with the board once Josh receives it from Barrett Christina.
 - Grant pending for charter schools to become members of the NH School Board alliance, which would be helpful for us to get training and support.
- Governance Update
 - Jess Pine's contract ends at the end of this school year, so we need to decide if we will renew or not and what that will look like.

Motion: Theresa moved to go to Non-Public Session according to RSA 91-A:3 II (a)

The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted

- Seconded by: Gretchen

Roll Call

- Josh Roberge: Yes
- Gretchen Carlson: Yes
- Kayla Hoffman: Yes

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- Maegan Adams: Yes
- Peter Sweet : Yes
- Theresa Stachow: Yes
- Kathy Goodell: Yes
- Heather Ward: Yes

Motion: Gretchen made a motion to offer Jess Pine a 3-year renewal contract starting 2023.

- Seconded by: Josh
 - Josh Roberge: Yes
 - Gretchen Carlson: Yes
 - Kayla Hoffman: Yes
 - Maegan Adams: Yes
 - Peter Sweet : Yes
 - Theresa Stachow: Yes
 - Kathy Goodell: Yes
 - Heather Ward: Yes

Motion: Gretchen makes a motion to increase the HOS salary to start at \$95,000 and to increase at the same rate as teachers.

- Seconded by: Josh
 - Josh Roberge: Yes
 - Gretchen Carlson: Yes
 - Kayla Hoffman: Yes
 - Maegan Adams: Yes
 - Peter Sweet : Yes
 - Theresa Stachow: Yes
 - Kathy Goodell: Yes
 - Heather Ward: Yes

6:59 PM Head of School Report - Jessica Pine

- School updates
 - Dover Bus
 - Bus started this week.
 - About 24 families have opted to use this service.
 - We appreciate Bill Harbron and Christine Boston for their support and look forward to our future collaboration. Thank you for the joint effort to make this happen for our Dover SCS.
 - Winter Wellness
 - First week went well!
 - About 60 students are at Gunstock and 70 are ice skating.
 - Annual Appeal
 - Still collecting.
 - As of 1/6/2023 we have a total of \$20,955 in the Annual Appeal and \$747.40 in Annual Donations.
 - Expansion Grant
 - Task force is still meeting to figure out the direction we want to go and put together a proposal.
 - Can start applying for this now.
 - Special Education MOU (Memorandum of Understanding)
 - Jess is part of the stakeholder group and giving input for this.
 - It will come to the board for approval before it is sent out to districts.
 - Leadership model
 - Jess is going to head this group.
 - Gretchen and Peter are board members interested in being a part of this.

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- Finance Report

7:14 PM Facilities Report - Theresa Stachow

- Theresa is putting the paperwork together again for the city of Dover inspection.
- Facilities expenses are on track this year except for electricity. We are close to the budgeted amount due to the electric price increase.

7:52 PM Summary, Action Items

Action Items

- Josh will revise Jess Pine's contract.
- Jess Pine will set up a meeting to look at the leadership model.
- Changing March Board meeting to

Motion: Theresa moved to adjourn the meeting.

- Seconded by: Maegan
 - Josh Roberge: Yes
 - Gretchen Carlson: Yes
 - Kayla Hoffman: Yes
 - Heather Ward: Yes
 - Maegan Adams: Yes
 - Peter Sweet : Yes
 - Theresa Stachow: Yes
 - Kathy Goodell: Yes