

SCS Board of Trustees | Meeting Minutes
Tuesday, March 12, 2024
6:00 PM
171 Watson Road, Dover NH

Members Present (Bold):

Heather Ward, Parent Member, Chair

Shannon Keyes, Community Member, Vice-Chair

Nicole Outsen, Head of School, Ex Officio

Chad Roberge, Parent Member, Treasurer

Maegan Adams, Teacher Member

Kayla Hoffman, Teacher Member, Secretary

Theresa Stachow, Expertise Member

Dennis McCann, Community Member

Peter Sweet, Community Member

Kathy Goodell, Parent Member

Hannah Welsh, Parent Member

Josh Roberge, Trustee Emeritus

6:06 PM Call to Order

- **Public Comment/Correspondence:**
 - Received correspondence from a teacher which we will discuss during the survey portion of the meeting.

Motion: Theresa moved to accept the public minutes from the February meeting.

- Seconded by Kathy
 - Heather Ward: Yes
 - Kayla Hoffman: Yes
 - Dennis McCann: Yes
 - Kathy Goodell: Yes
 - Peter Sweet: Yes
 - Hannah Welsh: Yes
 - Theresa Stachow: Yes
 - Chad Roberge: Yes
 - Maegan Adams: Yes

Motion: Heather moved to go into Non-public session RSA 91-A:3, II(e)

- Seconded by Kathy
 - Roll Call
 - Heather Ward: Yes
 - Kayla Hoffman: Yes
 - Kathy Goodell: Yes
 - Peter Sweet: Yes
 - Chad Roberge: Yes
 - Theresa Stachow: Yes
 - Maegan Adams: Yes
 - Dennis McCann: Yes
 - Hannah Welsh: Yes

- No action was taken in non-public.
- The board agrees with Nicole's recommendations for investigation consistent with the policy.

6:39 PM Chair Report - Heather Ward

- Surveys
 - Came about to hear from the current staff how they felt about the culture and climate in the school
 - The survey had some questions that the staff were confused/concerned about
 - In the future including who it is from, the purpose, who it will go to, and who it will be shared with will be included
 - Might also help to have a scale along with short answers so we can get quantitative data
 - The survey will be reopened and the teacher reps will discuss the purpose with the staff

7:17 PM Head of School Report - Nicole Outsen

- Staffing Updates
 - Current openings
 - Part Time Interventionist
 - 7/8 Assistant
- School Happenings
 - New event Thursday: Math Game Night
 - Friday PD day for teachers and will have Jermaine Moore as a speaker around difficult conversations
- Finance
 - Looking to have the board approve the 990 from Mike Murphy

Motion: Kathy moved to accept the 990 for the 2022-23 school year as presented.

- Seconded by Dennis
 - Heather Ward: Yes
 - Kayla Hoffman: Yes
 - Dennis McCann: Yes
 - Kathy Goodell: Yes
 - Peter Sweet: Yes
 - Hannah Welsh: Yes
 - Theresa Stachow: Yes
 - Chad Roberge: Yes
 - Maegan Adams: Yes
 -

Motion: Peter moved to increase all staff members' salary by 5% for the 2024-25 school year.

- Seconded by Heather
 - Heather Ward: Yes
 - Kayla Hoffman: Abstain
 - Dennis McCann: Yes
 - Kathy Goodell: Yes
 - Peter Sweet: Yes
 - Hannah Welsh: Yes
 - Theresa Stachow: Abstain
 - Chad Roberge: Yes
 - Maegan Adams: Abstain

Motion: Peter moved to add a one year special educator position for the 2024-25 school year.

- Seconded by Heather
 - Heather Ward: Yes
 - Kayla Hoffman: Yes
 - Dennis McCann: Yes
 - Kathy Goodell: Yes
 - Peter Sweet: Yes
 - Hannah Welsh: Yes
 - Theresa Stachow: Yes
 - Chad Roberge: Yes

- Maegan Adams: Yes
- Finance Report
 - Reviewed the budget
- Calendar
 - Calendar will be provided at the next meeting for approval
 - Discussion around the eclipse

Motion: Maegan moved to amend the current calendar to close school on 4/8/2024 due to the solar eclipse.

- Seconded by Dennis
 - Heather Ward: Yes
 - Kayla Hoffman: Yes
 - Dennis McCann: Yes
 - Kathy Goodell: Yes
 - Peter Sweet: Yes
 - Hannah Welsh: Yes
 - Theresa Stachow: Yes
 - Chad Roberge: Yes
 - Maegan Adams: Yes

Motion: Peter moved to accept all of the teacher nominations for the 2024-25 school year as presented.

- Seconded by Dennis
 - Heather Ward: Yes
 - Kayla Hoffman: Abstain
 - Dennis McCann: Yes
 - Kathy Goodell: Yes
 - Peter Sweet: Yes
 - Hannah Welsh: Yes
 - Theresa Stachow: Abstain
 - Chad Roberge: Yes
 - Maegan Adams: Abstain

8:06 PM Facilities Report - Theresa Stachow

- Oil usage has continued to decrease from 2018-19 school year with the instillation of high efficiency equipment
- Locks were installed and we were awarded a grant

8:13 PM HOS Search - Peter Sweet

Motion: Peter moved to go into Non-Public Session, RSA 91-a:3, II(b) *The hiring of any person as a public employee.*

- Seconded by Dennis
 - Roll Call
 - Heather Ward: Yes
 - Kayla Hoffman: Yes
 - Kathy Goodell: Yes
 - Peter Sweet: Yes
 - Chad Roberge: Yes
 - Theresa Stachow: Yes
 - Maegan Adams: Yes
 - Dennis McCann: Yes
 - Hannah Welsh: Yes

- No action was taken in Non-Public

Motion: Peter on behalf of the committee made a motion to offer the Head of School position to Nicole Outsen pending an agreed upon contract up to three years.

- Seconded by Dennis
 - Heather Ward: Yes
 - Kayla Hoffman: Yes
 - Dennis McCann: Yes
 - Kathy Goodell: Yes
 - Peter Sweet: Yes
 - Hannah Welsh: Yes
 - Theresa Stachow: Yes
 - Chad Roberge: Yes
 - Maegan Adams: Yes

8:28 PM Summary, Action Items

Action Items

- Heather will reopen the survey on March 15 and close on March 25.
- Trends from this survey will be discussed at the April meeting.
- Need to approve 2024-25 school calendar.
- Need to approve HOS contract next meeting.
- School budget for 2024-25 will be shared out by April 2nd for board review.
- School budget needs to be approved at the April meeting.
- Nicole will reach out to the NH School Boards Association to get some board training scheduled.
- Next meeting will be April 9, 2024.
- The Finance Committee will meet April 30th.

Motion: Peter moved to adjourn the meeting.

- Seconded by Dennis
 - Heather Ward: Yes
 - Kayla Hoffman: Yes
 - Dennis McCann: Yes
 - Kathy Goodell: Yes
 - Peter Sweet: Yes
 - Hannah Welsh: Yes
 - Theresa Stachow: Yes
 - Chad Roberge: Yes
 - Maegan Adams: Yes