

SCS Board of Trustees Retreat | Meeting Minutes
Sunday, October 30, 2022
9:00 AM
171 Watson Road, Dover NH

Representatives Present:

Josh Roberge, Parent Member, Chair
Gretchen Carlson, Parent Member, Vice-Chair
Jessica Foster, Community Member, Secretary
Jessica Pine, Head of School, Ex Officio
Chad Roberge, Parent Member, Treasurer
Maegan Adams, Teacher Member
Kayla Hoffman, Teacher Member
Theresa Staychow, Facilities Director
Dennis McCann, Community Member
Peter Sweet, Community Member
Kathy Goodell, Parent Member
Heather Ward, Parent Member
Joy Copp, Staff Council
Nicole Outsen, Staff Council
Leah Sulecki, Staff Council

9:20 Go over schedule and introductions

9:26 Student experience

- Watched video showcasing events and learning experience we offer at SCS including rose ceremony, merrowvista, timbernook, harvest fest, and half school meeting.
- Went over the results from the student survey.
- Overall results were positive with students liking school.
- One surprising result was that most students only sometimes feel connected to their classmates. Wondering if at the end of the year this will look different, since it is the beginning of the year with an unusually large number of new students to the school.

9:38 Review Strategic Plan

- Break out into smaller groups to review priority areas and create a timeline for the goal.
- Go over and report out as a whole group.
- Jess will compile the changes and additions to be reviewed and finalized.

11:28 BOT Charter, committees, roles and responsibilities

- Read through the purpose, mission, and vision of the board that was created.
- Went over BOT board member expectations.
- Discuss the stakeholders we need to be considering when we make decisions.
- Talked about the different competencies of a board member, timeline of tasks we are responsible for, and ways we track our progress.
- Governance and finance are all current board level committees.
- Personnel and accountability are committees that require board representation.
- Went over which members were on each to make sure we had enough people with a variety of backgrounds.
- Reviewed the board responsibilities which include governance and oversight, establish and monitor goals, and ensure compliance.

- Overall we are not individuals and need to be thinking about the school and community as a whole.
- Suggestion for the future to review the right to know laws and Robert's rules of order to make sure we are focused and professional.
- Chad and Josh will write up and send out information on these topics for everyone to read.