

SCS Board of Trustees | Meeting Minutes
Tuesday, November 9, 2021
6:00 PM
171 Watson Road, Dover NH

Members Present:

Gretchen Carlson, Parent Member, Chair
Briana Moynihan-Sienkiewicz, Parent Member, Treasurer
~~**Josh Roberge, Parent Member, Vice Chair**~~
~~**Jessica Foster, Parent Member, Secretary**~~
Chad Roberge, Parent Member
Jessica Pine, Head of School, Ex Officio
Mary Dellea, Teacher Member
Kayla Hoffman, Teacher Member
Theresa Staychow, Facilities Director (6:21pm arrival)
~~**Meghan Sampson, Community Member**~~
Dennis McCann, Community Member
Peter Sweet, Community Member
Shannon Keyes, Community Member

6:01 Call to Order

- Approval of last week's minutes
 - Abstained shannon and chad
- No public correspondences

6:02pm Chair report

- \$20,000 public match
 - Actually at \$19,700
 - Ask board to fill the gap
- Think of ways to show the staff the board is appreciative of their hard work over the passed two years

6:05pm Finance

- 10 year rate lock not 5 years. Loan officer will look at lowering the rate and possibly saving the school \$500 dollars a month.

6:12pm Head of School Report

- Waiting for DOE to hear if the heating unit is covered. Paid for online resources and trips with grant, still have roughly \$95,000 of grant to use.
- Still looking for staff to fill empty spaces, all schools are in the same boat with looking for staff.
 - down two assistants currently
- Annual appeal going out the 15th, pushed back two weeks.

- Staff are struggling due to staff being out and needs of the school, kids, etc. Conflict resolution is high on the priority list.
 - Staff would really like more time to collaborate and work together to tackle issues and classroom tasks
 - Staff would like to propose doing 4 full days of school and 1 day to gather each month. SCS typically goes over in hours and it may not affect our required days.
 - Possibly start this January 12th
 - Discussion around Mondays, Fridays or middle of the week.
 - Would SCS offer before and after school care.
 - Possible to bring in someone like 7 Rivers to watch kids for the day.
 - Worry about multiple half days for children's wellness and an additional day for collaboration is a lot of time from learning.
 - Talk about moving to January 3rd to have right after break.
 - More talk about possibly adding a day in December
 - A lot of talk about half day vs full day, and how the time off would affect kids that need routine.
 - Came up that 20 minutes in morning that teachers had to collaborate have been lost due to shortages in staff and COVID

- Gretchen asks for vote on December 6th and January 31 as professional development days.
 - Sharron Motions
 - Dennis Seconds
 - Everyone in favor

- Peter makes motion to compensate staff for all the work they did this fall
 - Gretchen Seconds
 - Everyone in favor (teachers abstained)

7:05pm Facilities

- Windows purchased in summer finally installed
- Filters are changed routinely
- Outdoor spaces used continually throughout the day
- Possible signage for dogs along rail trail, as some have come up onto school property.

Action Items

- Find organization to run a daycare for the December 6th and January 31st professional development days
- Peter working on consultant for retreat
- Working on coming up with ideas for teacher appreciation
- Send letter to parents which outlines why staff needs these days
- Next meeting is December 14th

7:22pm Meeting Adjourned